

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 4th September 2018 at 7pm.

Present were Councillors Gayle Howarth (Vice-Chairman, in the Chair), Anne Hutton, Derrick Wade and Ian Walker, County Councillor Stan Collins, District Councillor Hazel Hodgson, five members of the public and Parish Clerk Kevin Price. Apologies for absence were received from PCSO Mandy Coleman. Long-term approved absence was noted for Councillors Will Huck, Brian Ridyard and Pennie Ridyard.

**18/116 Requests for Dispensations:** None.

**18/117 Declarations of Interest:**

Councillors Howarth and Wade declared an interest on any matters relating to the Burneside Residents Association, as members of the committee.

**18/118 Minutes:**

The minutes of the meeting held on 3rd July 2018, having been circulated were accepted as a true record and signed by the Chairman.

**18/119 Public participation:**

Work on Hagg Foot Bridge is to commence during September but it was asked why the closure needs to be for as long as six months. Councillor Collins explained that the Closure Order lasts for six months but this does not necessarily mean the bridge will actually be closed for the full period.

**18/120 Casual Vacancies:**

Since the last meeting, Councillor Nigel Byrom has resigned from the Council. The Casual Vacancy had been declared to SLDC and no requests had been received for an Election.

Mrs Julie Huck was co-opted to the Council and signed the Declaration of Acceptance of Office.

There are currently three vacancies remaining and advertisements have been placed around the parish, inviting applications, which should be sent to the Clerk no later than 14 days prior to a Council meeting, to enable them to be agenda items.

**18/121 Correspondence:**

- a. SLDC Community Governance Review. This will be an agenda item for the next meeting and the Clerk will circulate the documents provided.
- b. Liz Richardson, Clerk to Kendal Town Council, suggesting that Councils along the Lakes Line route should send a joint response to Northern Rail regarding the problems being experienced with the service. Windermere Town Council has already respond to KTC and agreed to be part of this.

- c. The Clerk has registered the Council with the Information Commissioner's Office and the cost is £35 annually, paid by Direct Debit. The registration is a legal requirement and the Clerk has now received the Certificate of Registration.
- d. CALC, regarding proposals to change the way the NALC and CALC portions of the annual subscription are calculated. It was resolved to make no objections to these proposals.
- e. Councillor Mark Kidd, Chairman of Staveley and Ings Parish Council, who has been appointed as a Parish Member of the LDNPA. He would like to attend the Council meeting on 6th November and this was agreed.
- f. Mr Geoffrey Marvin had contacted the Clerk, informing him that he had reported the dangerous condition of the footway between Burneside and Carus Green to CCC. He had received an acknowledgement but nothing further. The Clerk had then contacted CCC and been assured the work has now been carried out. However, some of the Councillors believed this not to be the case (see Footpaths Report below).

### 18/122 Reports:

- a. **Police.** Burneside is being covered at present by PCSO Mandy Coleman, who had sent a brief report. There had been an attempted theft of lead from a roof in the area on 20th August and there had also been some shed break-ins in the surrounding area. Advice was given on security and also on Cumbria Community Messaging.
- b. **County Councillor.** Councillor Collins reported as follows:
  - i. Ford Bridge should be removed within the next month
  - ii. A culvert has been replaced on Winter Lane and the road is to be closed for re-surfacing later this week. He agreed, in response to a request from Councillor Howarth, to ask CCC if this work could be carried out at night.
- c. **District Councillors:** Councillor Hutton said that SLDC Overview and Scrutiny are reviewing the problems regarding the Northern Rail service on the Lakes Line.

### 18/123 Sub-groups of the Council/Representatives:

- a. **Traffic Management.** Councillor Hutton said the SID is due back in mid-September and Councillor Wade agreed to help put this in place. South Lakes Housing have agreed to look at the parking issues at Howgill Close and enquiries regarding the bus stop (minute 18/111 refers) are ongoing.
- b. **Projects** - it was resolved that it is unrealistic to appoint a new convenor until such time as more of the Council vacancies have been filled.
- c. **Flood Action** - Councillor Wade said he is still trying to find storage space for the equipment so there is nothing further to report.
- d. **Bryce Institute** - the Clerk will circulate any news he receives.

- e. **Lakes Line Rail User Group.** Roger Leather gave a full report which will be appended to these minutes in the file. This included matters such as the service levels, the Ticket Vending Machine, plants and flowers at the station and general maintenance.
- f. **Footpaths Group.** Councillor Walker and Stewart Menzies reported as follows:
  - i. The footpath at Whitefoot has been cut back.
  - ii. The footpath from Carus Green to Burneside will be inspected.
  - iii. Mr Troughton is to be contacted regarding Hagg Foot.
  - iv. Work is required to make the 'plantation underpass' usable by pedestrians but one of the issues is that of ownership. A meeting with the relevant landowners needs to be arranged. Councillor Collins agreed to hold a site meeting on the following Friday at 10am.

#### **18/124 Burneside Diamond Jubilee Committee:**

It was resolved, in response to a request from the Burneside Diamond Jubilee Committee, to transfer the ownership of the flower planter next to the bus shelter to the Parish Council. The Clerk will ask Mr Alan Thompson if the Council are to take over the planting or not.

#### **18/125 Finance:**

- a. *It was resolved to pay the following accounts:*

iTek Computer Solutions Ltd	£1,008.34	Wifi installation
iTek Computer Solutions Ltd	£278.87	Wifi installation
Chris Rabone House & Garden	£139.99	Millennium Green grasscutting
Burneside Gala	£500.00	Children's Sports - donation

- b. The monthly cash and budget statements were noted.
- c. The internal audit of the Council's accounts for 2017-18 had been carried out by Mrs Pat Turton and there were no issues to bring to the attention of the Council. The accounts have now been submitted to the External Auditor for approval.
- d. It was resolved to pay no further invoices in respect of the Millennium Green at the present time, as clearly the area cannot be maintained adequately while works are continuing in that area. The Clerk will notify Jannice Wilkinson.
- e. The Clerk reported that the outstanding rent on Potter Fell has now been paid and the situation is resolved. The next payment will be due in 2020.

- f. Burneside Residents Association has contributed over £1,900 towards the installation of wifi at St Oswald's Church, as a community asset - the Church being the gathering point in the Community Resilience Plan. It was resolved that the Council will pay the invoices and the Residents Association will donate the money to the Council. The Vicar has supplied Councillors with a confidential password to enable them to use the facility but members of the public should use 'St. Oswald Guest' for their internet access.
- g. It was resolved to make a provision of £2,000 for 'seed corn costs' for B4RN being extended to the parish. Councillors have attended recent B4RN presentations in neighbouring parishes.

### **18/126 Planning:**

- a. *The following application had arrived since the last meeting but no comments were submitted:*

SL/2018/0648 4 Lane Foot, Windermere Road. Single storey extension.

- b. *The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2018/0300 Bowston Bridge, Bowston. Repair of concrete scour protection cills, partial re-pointing, removal of silt and gravel from the river bed, the placing of rock protection to the downstream right-hand side training wall, building a new training wall to the downstream left-hand side embankment. Granted.

SL/2018/0314 Cowshed, Hagg Foot House, Burneside. Discharge of conditions 3 (external alterations), 4 (drainage), 5 (landscaping), 6 (external windows/doors) and 7 (bat survey) attached to prior approval application CU/2017/0015. Granted.

### **18/127 Burneside Residents Association:**

Councillor Howarth presented a report, which included:

- a. Involvement with parking and transport issues.
- b. Money raised for wifi and its installation, now completed.
- c. Children's group every Wednesday during the school holidays at the Cricket Club.
- d. Ford Bridge consultation meeting on 8th August.

The monthly meeting will be held next week and the AGM on 9th October. There will be a Village CPR training event on 18th September at 7pm at the Cricket Club and a Macmillan fund raising Coffee Morning on 29th September.

**18/128 Digest of minutes:**

It was resolved to ask Councillor Will Huck if he would be prepared to do this month's digest. The Clerk will produce a rota, once the Council has some of the current vacancies filled.

**18/129 Open Forum:**

- a. The Council was alerted to the problems being experienced by the village shop, due to the ongoing road works, etc, around the premises, which are likely to continue for a further six months. Councillor Hutton said she would speak to SLDC about this, in the hope they could offer some help, particularly with regard to access issues.
- b. It was agreed to agenda 'replacement bus shelter' for the next meeting.

**18/130 Date of the next meeting:**

***Tuesday 2nd October 2018 at 7pm at St Oswald's Church Room, Burneside.***

*The meeting closed at 9pm.*

*Signed:*

*Dated:*